Title: Audio Visual Coordinator (Full-Time)

Ministry Area: Worship Ministries

Accountability: Pastor of Worship Ministries & Executive Pastor

Ministry Mission: To implement the ministries of South Church through audio,

visual, lighting, and electronic media

Education: 4 year Bachelor Degree or equivalent (with relevant coursework preferred) **Experience:** 3 years in relevant field (preferred); experience with mixing audio on

digital console

Compensation: TBD according to experience and qualifications Qualifications:

- 1. A testimony of conversion and an evident commitment to following Jesus Christ.
- 2. Understands and is committed to the doctrinal statement, ministry ethos, philosophy, and vision of South Church and its policies.
- **3.** Values the ministry of every generation at South and is committed to various styles of music within the various worship services.

Specific Responsibilities:

- 1. Execute the media needed for all morning and evening worship services, weddings, funerals, special events and other scheduled activities in the Worship Center and other South-related locations
- 2. Recruit, train and schedule volunteers in areas of sound, lighting, projection, videographers and other Media room helpers
- 3. Train teachers on classroom AV equipment when necessary
- 4. Troubleshoot classroom AV-related problems and provide Sunday morning technical support to all teachers
- 5. Responsible for the timely set-up, take-down, storage, inventory, repair and maintenance of all audio/visual equipment owned by South Church
- 6. Maintain compliance with all OSHA and South Church standards for sound reinforcement
- Responsible for all types of media recordings (CD and DVD) of all services and other requested events along with maintaining the highest level of postproduction quality possible
- 8. Responsible for keeping the Media Ministry content up-to-date and maintain the archive library of messages and programs in conjunction with the Webmaster
- 9. Facilitate and schedule the web-streaming of all pertinent South Church events
- 10. Carry out the vision and mission for the Media Ministry set forth by worship pastor
- 11. Help create and edit videos for church services and other ministries
- 12. Assist with the development of the budget for the ministry needs and submit to worship pastor